



engaging

Our People. Our Community. The World.

At Queen's University, the pursuit of excellence is driven by a passion to make the world a better place. We educate our students to prepare them to be citizens and leaders of today's truly global society. As one of Canada's Top 100 Employers, we provide excellent career opportunities for personal growth and professional development.

Training Specialist, QUASR Training Team

Queen's University Administrative Systems Replacement (QUASR) Program

Play a key role in the training, implementation and post-production training support of our new PeopleSoft systems for students, human resource, finance and research administration. In this 1-year term appointment, you will plan, develop, build, coordinate, deliver and follow up on all training deliverables. This includes creating detailed training plans as well as curriculum and work products, scheduling, delivering and evaluating training, producing job and work aids, and providing instructor skills training. Your expertise in performance instruction and adult education is accompanied by 3 years of related training experience, including working within a matrix team environment, dealing with the training needs and requirements of enterprise information systems, and working with MS Office, Oracle/PeopleSoft and Oracle UPK Training products. Strong project organization, facilitation and leadership skills are essential, as are solid communication, analytical and relationship management talents and the ability to design, develop and implement an effective, integrated training plan. A degree is

required and familiarity with a university setting is considered an asset. For additional details, please visit our Human Resources website at www.hr.queensu.ca.

Candidates should e-mail a letter of application and a resume, by **Wednesday, June 30, 2010**, quoting **competition #2010-072**, to working@queensu.ca. The University thanks all who express an interest in this position and advises that only those selected for interviews will be contacted.

The University invites applications from all qualified individuals. Queen's is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity.

www.hr.queensu.ca



*Queen's is proud
to be among Canada's
top 100 employers.*